

**WHEELING PARK DISTRICT
BOARD OF COMMISSIONERS
MINUTES OF MEETING
JANUARY 19, 2010, AS CORRECTED**

The Regular Meeting of the Board of Commissioners of the Wheeling Park District, Cook and Lake Counties, Illinois, was held in the Boardroom of the Community Recreation Center, 333 W. Dundee Road, Wheeling, Illinois.

The meeting was called to order at 7:24 p.m. by President Pecka, followed by the Pledge of Allegiance.

The following Commissioners were present when the roll was called: C. Klumpp, J. Kolssak, B. Lichtenberger, M. Kurgan, S. Stein, R. Rosen, and K. Pecka.

Staff members present were Jan Buchs, Executive Director; Elliott Becker, Director of Finance and Business Operations; Amy Rivas, Director of HR and Risk Management; Larry Raffel, Superintendent of Planning; Matt Wehby, Director of Park and Recreation Services; and Marcia Jendreas, Recording Secretary.

AGENDA ADDITIONS/DELETIONS/CORRECTIONS

President Pecka changed Item A to B, under VIII. Executive Session, and added Item A as follows:

- A. *Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee of the District or against legal counsel for the District to determine its validity per 5 ILCS 120/2(c)(1).*

UNFINISHED BUSINESS

Update of 2009 Agency Goals – Discussion

Executive Director Buchs and staff members provided the Board with a brief verbal update of the 2009 Agency Goals, which were approved by the Park Board on March 3, 2009.

Commissioner Kurgan had questions about the recycling program. Executive Director Buchs said that staff will look into the costs of both recycling and receptacles and determine if a program exists for reduced rates.

Executive Director Buchs advised that an updated copy of the MWRD Agreement has been received. She asked for a Special Meeting to be called for January 25, 2010, at 6:00 p.m.

MWRD staff and Park District legal counsel will be present to go over the specifics. She asked Commissioners to contact her with their availability for this meeting.

Discussion followed regarding signalization on Community Boulevard, relative to safety. Executive Director Buchs said that she will again contact the Village Manager about the importance of this item.

Executive Director Buchs advised that discussion is continuing with the Village of Wheeling about concerns with the reader board being too small on the new community sign. Village Manager Sfondilis will address the matter with Trustees and get back to Executive Director Buchs with further information.

NEW BUSINESS

Approval of Minutes of Regular Meeting of January 5, 2010

Commissioner Lichtenberger moved, seconded by Commissioner Kolssak, to approve the Minutes of Regular Meeting of January 5, 2010.

On the roll call, the vote was as follows:

AYE: J. Kolssak, B. Lichtenberger, M. Kurgan, S. Stein, R. Rosen, C. Klumpp, K. Pecka

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

Ordinance 2010-A – Budget and Appropriation Ordinance

Director Becker explained that as part of the approval process, the proposed ordinance was made available for public inspection for a thirty-day period, and a Public Hearing was held today prior to the Regular Board Meeting.

Commissioner Stein moved, seconded by Commissioner Lichtenberger, to approve Ordinance 2010-A – Budget and Appropriation Ordinance – for the year beginning January 1, 2010, and ending on December 31, 2010, in the total budgeted amount of \$17,375,621 and the total appropriated amount of \$19,113,185, as detailed in the Ordinance.

On the roll call, the vote was as follows:

AYE: B. Lichtenberger, M. Kurgan, S. Stein, R. Rosen, C. Klumpp, J. Kolssak, K. Pecka

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

Annual 5K/10K Event

Director Wehby updated the Commissioners on his research of organizations that could become potential partners with the Wheeling Park District in the Annual 5K/10K Event. He said that staff believes a partnership with the Susan G. Komen Foundation would provide the greatest chance for increased participation, improved quality, and the opportunity to raise additional revenue that could be directed to the Park District's Scholarship Fund.

After a lengthy discussion, Commissioners were grateful that Director Wehby provided them with additional information. They liked the idea of revenue going to the Park District's Scholarship Fund.

Commissioner Stein moved, seconded by Commissioner Lichtenberger, to move forward with developing a partnership agreement between the Wheeling Park District and the Susan G. Komen Foundation for the October 2010, 5K/10K race.

On the roll call, the vote was as follows:

AYE: M. Kurgan, S. Stein, R. Rosen, C. Klumpp, J. Kolssak, B. Lichtenberger, K. Pecka

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

Wheeling Town Center Concept – Discussion

Superintendent Raffel gave a PowerPoint presentation on the Wheeling Town Center Concept. Commissioners expressed their thanks to Superintendent Raffel for the great job he did on the subcommittee. They all agreed to show support for this concept in the future when it is reviewed by the Plan Commission and goes for final approval to the Wheeling Village Board. Commissioner Rosen made a statement that although he was in favor of the plan, he was concerned that the Orange Crush plant would be forced to move to another part of the Village, and he was not in favor of it being located near a residential area.

FINANCE

Treasurer's Report – Preliminary for December 2009

Director Becker reported that 2009 was a challenging year for the Wheeling Park District. Property tax revenue came in very late in 2009. Nationally, the economy suffered tremendously, and this environment hit Wheeling as well. As a result, participation was down in many programs; golf, food and beverage events were smaller and less frequent.

During the last six weeks of 2009, staff reassessed labor needs related to the food and beverage operation. These staffing adjustments provided immediate relief to the operation's bottom line in

December, and will provide significant savings in 2010. Staff will do a much more effective job in 2010 to continuously monitor staffing levels to efficiently meet the operational needs at Chevy Chase Country Club.

Despite these factors, Director Becker said that the District had a better-than-anticipated year, and was actually able to increase its projected transfer by \$100,000 from the Corporate Fund to the Capital Projects Fund. Further, an unanticipated transfer of \$50,000 from the Recreation Fund to the Capital Projects Fund was also made.

Voucher List 1A

President Pecka moved, seconded by Commissioner Stein, to approve Voucher List 1A in the amount of \$306,859.69.

On the roll call, the vote was as follows:

AYE: S. Stein, R. Rosen, C. Klumpp, J. Kolssak, B. Lichtenberger, M. Kurgan, K. Pecka

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

STAFF REPORTS

Director Wehby said that the State of the Park District Address would be held on March 2, 2010, at Chevy Chase, if all Commissioners agreed. All Commissioners were in favor and thought it was a great idea to have it at Chevy Chase. He advised that the first Teen Open Swim would be held from 8 to 10 p.m. on January 22 at Arctic Splash, and the first *ME Campaign* event will be a Wine Tasting at Chevy Chase on April 16.

Executive Director Buchs advised that Chevy Chase staff is busy booking weddings, corporate events, and golf outings. She said staff is revising the food menu. The first Friday night Fish Fry will be on February 19, with local entertainment by the Wheeling Show Choir, and the St. Patrick's Day festivities will be March 17.

Regarding Fitness, Executive Director Buchs said that Kid Zone is underway; hopefully it will help generate new memberships.

Director Rivas said that the Staff Recognition event is scheduled for February 12 from 4:00 to 7:00 p.m. She asked Commissioners to R.S.V.P. to her if they were interested in attending. Regarding the Lake Cook Property, she advised that it is on record with PDRMA as being insured, and necessary caution signs are being posted.

Superintendent Raffel reminded everyone that the Developer Donation Ordinance is scheduled for the Village Board Meeting on January 25.

Regarding IT, Director Becker advised that the T-1 lines have been replaced by Comcast high speed internet, which will save the Park District money and improve service.

Executive Director Buchs proposed meeting changes to the Commissioners as follows: move the Administration Committee meeting from February 2 to February 9; reschedule the Regular Board Meeting from February 2 to February 9; hold a Special Meeting of the Intergovernmental and Community Relations Committee on February 16. She said the Regular Board Meeting on February 16 may be cancelled if there are no agenda items. All Commissioners were in favor of the changes.

WRITTEN COMMUNICATIONS

President Pecka listed the written communications and asked that they be placed on file.

VERBAL COMMUNICATIONS

Board: Commissioner Rosen said he attended the Park District ping pong program and was amazed at the skill of the participants. He expressed his appreciation to the entire Park District staff for the incredible financial condition of the District.

Commissioner Stein commented that she is proud the Lake Cook property is finally part of the Park District. She expressed her appreciation to Superintendent Raffel for the fantastic job he did with the Wheeling Town Center 2040 Committee and said she was impressed with the professionalism of the entire staff.

Commissioner Kurgan said he thought the childcare program for the Fitness Center was a great idea. He commented that he has heard comments from residents that they would like to see a sauna at the Fitness Center. He also gave kudos to both Commissioners and staff for working through the partnership ideas for the 5K/10K Race.

EXECUTIVE SESSION

At 9:57 p.m., Commissioner Kolssak moved, seconded by Commissioner Rosen, to take a five-minute recess and adjourn to Executive Session for the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee of the District or against legal counsel for the District to determine its validity per 5 ILCS 120/2(c)(1); and discussion of the setting of a price for sale or lease of real property owned by the District per 5 ILCS 120/2(c)(6).

On the roll call, the vote was as follows:

AYE: J. Kolssak, B. Lichtenberger, M. Kurgan, S. Stein, R. Rosen, C. Klumpp, K. Pecka

NAY: None

ABSTAIN: None

ABSENT: None

Motion carried.

The regular meeting reconvened at 10:13 p.m. with the following persons in attendance: C. Klumpp, J. Kolssak, B. Lichtenberger, K. Pecka, S. Stein, R. Rosen, J. Buchs, and M. Jendreas.

ACTION, IF ANY, ON MATTERS DISCUSSED IN EXECUTIVE SESSION – None

ADJOURNMENT

There being no further business, Commissioner Kolssak moved, seconded by Commissioner Lichtenberger, to adjourn the meeting at 10:13 p.m. The motion carried by unanimous voice vote.

Respectfully submitted,

Jan Buchs
Secretary

Approved this 9th day of February 2010
Board of Commissioners
Wheeling Park District